



# OZARK REGIONAL LIBRARY

Ozark Regional Library welcomes donations of books and other materials with the understanding that their use or disposal is subject to the discretion of the Library Director. The Library is not in a position to appraise the value of these gifts, but will issue a receipt to the donor indicating the number of items or a statement such as “Six (6) boxes of hardback books.” The donor must in turn acknowledge that all gifts become the property of the library.

Historical materials and manuscripts will be accepted by the Library only if proper provisions can be made for their use and preservation.

The Ozark Regional Library Foundation also welcomes gifts, bequests, and memorials of money, securities, and real estate. These gifts may be accepted as long as there are no restrictions or conditions attached which would conflict with the goals and objectives of the Library.

Staff reserves the right to apply the Library’s selection criteria in deciding whether a book should be added to the collection. Money for memorial books or other items shall be spent at the discretion of the Library Director in accordance with the Library’s collection development practices. All memorial books shall be identified accordingly and shall be shelved within the regular collection. As with all other books or items, once these memorial books or items are no longer of use or no longer in good condition they may be removed from the collection in accordance with the Library’s Collection Development Policy.

All accepted gifts become the property of Ozark Regional Library.

The acceptance of any monetary or non-monetary gift does not guarantee its retention as Library property in perpetuity.